



**Lislagan Primary School**  
**Annual Report of the Board of Governors**  
**School Year 2020/2021**



**Lislagan Primary School**  
**Annual Report of the Board of Governors**  
**School Year 2020/2021**

Dear Parent,

As Chairperson of the Board of Governors of Lislagan Primary School, I am pleased to present to you this report of the school year 2020 to 2021.

The education of our pupils is a collective responsibility between, staff, Board of Governors, Education Authority, parents and children and as we reflect on the 2020/21 year we are aware of the important roles we have in the process to ensure the development of our pupils particularly in the light of the Covid 19 Pandemic.

Lislagan Primary School is dedicated to the holistic development of every pupil in our care through a child-centred approach to learning. An approach that values the importance of celebrating success at every level, an approach that advocates the importance of emotional intelligence in all stakeholders and an approach that makes 'learning a lifelong habit'. Learning is done with the children, not by the children. We strive to work together to empower and encourage our children to be confident, creative, passionate, tolerant, resilient individuals equipped to succeed in today's diverse society.

We maintain that learning should be a rewarding and enjoyable experience for everyone and that through the teaching experiences provided in our school that the children are equipped with the skills, knowledge and understanding necessary to be able to make informed choices about the decisions they make.

We do acknowledge however that the Covid-19 pandemic had a huge impact on the provision of this holistic approach on the education for our children. As a result, children not only had to remain in 'bubbles' but did not attend school from January to March. A range of teaching strategies had to be implemented quickly to support the learning experiences for our children.

At this point we must congratulate the staff for providing both hard copy and interactive work through SeeSaw and Google Classroom to ensure the continuity of learning for our children. We must also praise you as parents for accessing the technology and scaffolding the learning process for your children under uncharted circumstances.

The school also catered for the children of Key Workers throughout the lockdown, with staff working on a rota basis to ensure the safety of the children.

These measures however could not cater for the emotional health and wellbeing of our children and we as governors are aware of the ongoing need for us to be proactive in this and as Governors, we strive to play our part in contributing to the ongoing development of our school community.

Yours faithfully

Mrs C. Finney (Chairperson)

**Board of Governors**

**Board of Governors Members 2020-2021**

**Transferor Representatives:**

Mrs A Hunter (Vice Chair, Designated Governor for Child Protection)

Mrs C Hemphill

Mrs S Phoenix (Designated Governor for Child Protection)

**EA Representatives:**

Mr A Blair

Mrs R McIlrath

**Parents' Representatives**

Mrs C Finney (Chairperson)

Mr N Ferres

**Teacher Representative**

Mrs J Downey

**Secretary**

Ms H Roxborough

**Teaching Staff:**

Principal: Ms H Roxborough

Mrs J Downey: Senior Teacher

Miss M Dodwell

Mr J Allen

Miss G Walker

Miss N Winder (Principal Relief)

**Classroom Assistants**

Mrs M Winder

Mrs E McDowell

Mrs J Marks

Mrs L McCloskey (SEN)

**Secretary**

Mrs E McDowell

**Caretaker**

Mr A Shepherd

**Lunchtime Staff**

Mrs J Reid

Mrs E Bamford

Mrs Winder

Mrs Marks

Mrs L McCloskey

Mrs E Archibald

Mrs A Walker

Ms K McMullan

The Board of Governors would like to acknowledge the valuable contributions of all staff associated with school and thank them for their hard work and loyalty

throughout the year. We would also like to give those additional staff members at lunch time who stepped in to help the school implement safe supervision to ensure children remained in their 'bubbles', a special mention. We could not have maintained a high level of support without you.

We would like to congratulate Mrs L McCloskey on the birth of her second daughter.

### **Covid 19**

The start of the September term brought about substantial change for the day-to-day running of the school. After carrying out a Covid 19 risk assessment, the following strategies were introduced to ensure the integrity of the individual 'class bubble': -

- Different entrance and exits initiated
- Sanitisers installed throughout the school
- Open window ventilation in all areas of the school
- P6/7 Bubble moved to dining hall to ensure one metre distance rule
- All classrooms set up with desks one metre apart – soft furnishing removed
- All children provided with individual named resources
- Daily recorded temperature checks
- High level cleaning recorded regime in place throughout each classroom – four times per day
- Lunches delivered to classrooms in containers by supervisors wearing PPE.
- Staggered break and lunch times
- Corridor and class signage clearly visible and child friendly
- No visitors in school unless for necessary maintenance
- School bags prohibited
- Reading books quarantined for 72 hours after use
- Plastic easy clean book covers
- Water fountains turned off
- New Friday pick up schedule to ensure all classroom equipment sanitised for Monday morning

Strict adherence to this regime allowed the school to operate without any school transmitted Covid cases.

### **Curriculum**

The school implemented a Recovery of Learning Programme which focused on:

- Continuity of Learning

Learning in all aspects of the curriculum focused on the child and not on what had been missed during the March-June Lockdown of 2020. Emphasis was given to Health and Wellbeing, Literacy & Numeracy and all learning carried out throughout the school was underpinned by our emotional intelligence programme and designed to stimulate a desire to learn. The Arts, World Around Us, Information, Communication & Technology, Religious Education and Music were taught to all classes either as a subject in their own right or through cross curricular themes/topic work. Physical Education was taught outdoors and was weather permitting. Singing was prohibited from January 2021.

Learning moved online on the 5<sup>th</sup> January 2021 and was facilitated through the medium of SeeSaw and Google Classroom. Parents also had the opportunity to collect reading book packs, spelling activities and a range of hard copy material. On-line learning was tracked and telephone support was given to parents who had difficulty with log-on details etc. 98% of pupils engaged to varying degrees with online learning.

Primary 1-3 returned to school on the 8<sup>th</sup> March and P4-7 returned on the 22<sup>nd</sup> March and all operational protocols resumed in line with September regimes.

Engage: - Extra funding was allocated to focus on children who needed support in reading and phonics.

All children P3-7 took part in the May statutory assessment for Numeracy and Literacy.

### **Extra Sporting Opportunities**

All sporting opportunities were suspended during the year 2020-2021

## **Special Needs**

At Lislagan Primary School, our aim is to tailor lessons accessible to all pupils regardless of academic or physical ability. We strive to identify children who have any area for development and address these needs as soon as possible. An individual Education Plan is drawn up so that difficulties can be minimised where possible. Parents of children on the register were invited to review IEP's and be kept up-to-date with progress via telephone and where interviews were deemed necessary they took place under strict Covid 19 protocols.

## **Staff Development and School Development Days**

Staff development is of paramount importance to ensuring the continuity and progression of learning and safety for all stakeholders in the Lislagan community. Opportunities for EA training reverted to online courses or a combination of online and small group training

### Staff Training

- Safeguarding & Child Protection Training
- Code of Conduct for Staff
- SLT Collaborate Training
- Paediatric First Aid Training
- Food Safety Level 2 Hygiene Training
- Mathematical Thinking
- GDPR Training
- Promoting Positive Behaviour
- Archery renewal
- Literacy/Numeracy Coordinator training

## **Cold Weather Initiative**

The cold weather initiative was introduced during the month of December to ensure that all children had access to a warm break. The children enjoyed the warm toast and the staff reported that they worked more enthusiastically after break. No charge was passed on to the parents.

### **Parent Interviews**

Unfortunately, this year we were unable to have face to face updates with parents. All parents had access to their child's teacher's email address and were welcome to make contact when necessary. We also held telephone interviews on 1<sup>st</sup> and 2<sup>nd</sup> of March with the parents focusing on the child's health and well-being.

### **Yearly Reports**

The yearly written reports were distributed to the parents on the 25<sup>th</sup> June 2021 in order for parents to disseminate the information and approach the school for further clarification if necessary. One parent contacted the school for clarification.

### **Communication with Home**

Lislagan employed three communication systems during 2020-2021. These included letters given to children or placed in folders, the Ed Tap message system and emails to the Principal or teachers.

### **Extra-Curricular Activities**

We believe that participation in extra-curricular activities adds to the emotional stability and overall happiness of learners in Lislagan. Experiencing varied opportunities to explore new interests in a relaxed, safe, supportive environment helps create a sense of belonging to the school community, provides opportunity for team work, builds confidence, develops social skills and can make learning fun.

Extra-curricular activities were suspended from September 2020 - May 2021. In May we resumed the following afterschool programme:

P1/2/3 – Outdoor Play and Games

P4 – Hockey

P5 – Play

P6&7 – Football

P7 – Cycling Proficiency

P7 – Focus Club

### **Attendance**

The attendance percentage for the year was 95.7%. Attendance is a crucial factor not only to the academic progression of your child but to their social and emotional development. Therefore, regular attendance whether in school or online is beneficial and a legal requirement.

### **School Events**

Regretfully Covid 19 did curtail our school events. We did continue with our 'Dress Down Fridays' and awards and certificates were given out in individual bubbles by the class teachers.

Santa managed a night time visit under strict Covid regulations and left treats for the children.





All classes contributed to an on-line Carol Service which can be viewed on our school web-site @ [lislagan.net](http://lislagan.net)

The Easter Bunny delivered eggs to the classroom doors for the children.



## Sports Day

Our annual sports day took place on Friday 11<sup>th</sup> June without an audience and with the children remaining in their bubbles. We did film the races and these were placed on the school website and can be viewed @ [Lislagan.net](http://Lislagan.net)



We said a sad farewell to our P7 class who missed out on so many of the usual last year of school activities.



We did however manage an evening with Wipe Out and Bouncy Castle, Chip Van and the P7 parents provided an ice-cream van to end the evening on a sweet note.



They ended off the year with Tea and Cake with the staff. (Cake provided by Mrs K Shepherd free of charge)



The children moved on to their new schools knowing how to hold a China Cup!  
A sad time for Lislagan but an exciting time for the Class of 2020-2021. The children are moving to Dalriada, Coleraine Grammar, Our Lady of Lourdes High

School, Ballycastle High School and Ballymoney High School. We wish them every success and happiness for the future.

Although Lislagan has had a year like no other and as governors we would like to thank you as parents for your support during this difficult period. The 'Triangle of Learning' is paramount in the development of your children and we all have an important role to play.

ooo0ooo

## Lislagan PS Financial Report 20-21

### BUDGET ANALYSIS

Initial Budget	405,044
Additional Allocations	22,683
Carry Over 19/20	42,869

**Total Budget** 470,596

### EXPENDITURE

Teaching Staff Costs	293,505
Non-Teaching Staff Costs	76,587
Staff Other Costs	308
Premises Fixed Plant &Gdns	8,238
Operating Costs	10,463
Non Capital Purchases	2,593
Re-allocations	1,118
Capital Expenditure	3,325
Income	0

**Net Expenditure** 396,137

**Carry Over 20/21** 74,459